

AN INTRODUCTION TO TAKING NOTES

The ability to take a good set of notes is a benchmark skill in any senior academic study.

You will be putting this skill to work in every senior academic course offered at OKM, not to mention every faculty of university.

Here are some tips to make better notes . . .

- a) Your textbook does an excellent job organizing information into smaller chunks, so take advantage of this organization.
- b) Read each smaller chunk before taking any notes. After reading the chunk, you should know what is important. Document that information in your notes!
- c) You will be reviewing these notes later, so make sure that they are easy to understand by using subtitles.
- d) If you missed something important, always update your notes after Quizzes, Socratic Circles, and Rally Reviews.
- e) Work smarter, not necessarily harder!



"It creeps me out when he
watches the History Channel
and takes notes!"